

8 December 2004

Please Quote: C25944

IRPAC Enterprises Limited  
210 Hastings Street  
NAPIER

Dear Sir/Madam

**STREET NUMBERING – 196A CLAYTON ROAD – ROTORUA**

Our records show that you are the owner of the above property legally described as Lot 2 DPS 80740.

It has been brought to our attention that the above property is not displaying the allocated street number on the letterbox. This is causing a delay and confusion for our Emergency Services arriving at the correct address.

We would therefore ask that you display the numbers on your letterbox as soon as possible.

If you have any queries or concerns, please do not hesitate to contact the Property Information Unit.

Yours faithfully

Marama Higgins  
Property Information Officer